Course Planner

What is the Course Planner and why is it useful?

The online planner is a tool to help you map out the required courses for your major. This tutorial is designed to teach you how to use the planner. It is an electronic record of your requirements that empowers you to plan and monitor your progress towards your major. This tutorial addresses using the planner for major related classes but can also be used for other major/minor or general education requirements.

The online planner is used during or after visiting your adviser to determine what courses will satisfy the requirements for a specific major or minor program. You can associate courses to a given quarter or leave them unassigned. Only you may add or edit the information in your planner.

You are required to complete an online plan as part of the school of engineering declaration of major process. The online planner will also be used to help academic departments determine class spaces for future quarters.

1. How to find the course planner

- From My Student Center click on "Plan" link under Academics. This will take you to the "My Planner" page.

2. Building your major program course list

- When you first open the course planner, the following screen and message will display: "Your planner is empty. Use Plan by My Requirements to identify unsatisfied requirements and Search Catalog to add courses to your planner."
- **To browse for courses to add in the Planner**, click on the "Browse Course Catalog" button, to search the catalog alphabetically.

Note: To return to your planner, Click on "my planner" at the top of the page!

Suppose you are a computer science major and are required to take programming courses. To view the detailed programming courses offered at UCSC, click on "C" then scroll down and click "CMPS-Computer Science" to expand the list of courses.

- Once the list is expanded, you can click on a specific course to see more detailed information about each course.
- Detailed information for the class includes the course Description, Prerequisite(s), and the General Education code(s) the class fulfills.

Select	Course Nbr	Course Title
☐	2	Computer Literacy
☐	5C	Introduction to Programming in C/C++
☐	5J	Introduction to Programming in Java
☐	5P	Introduction to Programming in Python
☐	10	Introduction to Computer Science
☐	11	Intermediate Programming
☐	12A	Introduction to Programming (Accelerated)
☐	12B	Introduction to Data Structures
☐	12L	Computer Programming Laboratory
☐	12M	Data Structures Laboratory

- Because this is a planning tool only, the specific schedule of classes will not be displayed.
- Individual courses can be added by clicking the "add to planner" button on the right side.

CMPS 12A - Introduction to Programming (Accelerated)

Course Detail

Career	Undergraduate	view class sections
Units	5.00	add to planner
Grading Basis	Student Option	
Course Components	Discussion — Optional	
	Secondary Lab — Optional	
	Lecture — Required	
Campus	UC Santa Cruz Main	
Academic Group	General UCSC	
Academic Organization	Computer Science	

Enrollment Information

Enrollment Requirement   Prerequisite(s): Mathematics 3 or 11A or 19A or Applied Mathematics and Statistics 3 or Applied Mathematics and Statistics/Economics 11A, or a score of 400 or higher on the mathematics placement examination (MPE). Concurrent enrollment in 12L required.

General Education   IN

Description

Accelerated introduction to programming. Students write medium-sized programs. Topics include: functions; conditionals and loops; classes; event-driven programming and graphic user interfaces (GUIs); recursion; and arrays. Students who have no or very limited programming experience should consider courses 5J and 11 which cover the same material in two quarters. Students may not receive credit for both this course and course 11. Some prior programming experience in a language such as C, C++, Java, or C# strongly recommended.

- **To add multiple courses to the planner:** Check the "select" box for the desired courses and click on the "Add to Planner" button.
  - ○ *Note: If there is a lab associated with a class make sure to also ADD it to your planner.*

| COLLAPSE ALL | EXPAND ALL | ADD TO PLANNER |

Select subject code to display or hide course information.

▷ **CHEM – Chemistry and Biochemistry**

▷ **CHIN – Chinese**

▷ **CLEI – College Eight**

▷ **CLNI – College Nine**

▷ **CLTE – College Ten**

▷ **CMMU – Community Studies**

▷ **CMPE – Computer Engineering**

▽ **CMPS – Computer Science**

Select	Course Nbr	Course Title
☐	2	Computer Literacy
☐	5C	Introduction to Programming in C/C++
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☐	5P	Introduction to Programming in Python
☑	10	Introduction to Computer Science
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☑	12B	Introduction to Data Structures
☑	12L	Computer Programming Laboratory
☑	12M	Data Structures Laboratory

- Once you've successfully added courses to the planner a confirmation message will be displayed. These courses are now in the planner. *Note: This does **not** enroll you in the class!*

✓ **CMPS 10, CMPS 12A, CMPS 12B, CMPS 12L, CMPS 12M have been added to your Planner.**

3. How to delete courses from your Planner

- One or multiple classes can be deleted from the planner by checking the "Select" box to the left of the course title(s), and then clicking on the trash can to the right of the course title(s).
- To completely clear your planner of all courses, use the "Delete All" button.
  - o *Note: The "yes" under "Prereq" does NOT mean that you have satisfied the course prerequisite. It means the course has prerequisites.*

Search	Plan	Enroll	Grades	My Academics

my planner	shopping cart	course history

My Planner

Add courses to Planner using: **BROWSE COURSE CATALOG**

Delete all courses in Planner: **DELETE ALL**

▼ **Unassigned Courses**

Select	Course	Description	Prereq	Units	Delete
☐	CMPS 10	Intro Computer Sci		5.00	🗑
☐	CMPS 12A	Intro Program (Accel)	yes	5.00	🗑
☐	CMPS 12B	Intro Data Structur	yes	5.00	🗑
☐	CMPS 12L	Comp Prog Lab	yes	2.00	🗑
☐	CMPS 12M	Data Structures Lab	yes	2.00	🗑

Move selected courses to Term ⬍ move

4. Assigning your courses to a specific quarter

- Notice that courses in your planner are organized in alphabetical order, under the heading "Unassigned Courses"
    - Use the Planner to organize your courses by term(e.g. Fall, Winter, Spring).
    - A single or multiple courses can be moved at the same time.
- **To assign a course to a specific quarter:**
    - 1. Check the select box to the left of the course title.
    - 2. Select the desired quarter from the drop down menu under "Move selected courses to Term".
    - 3. Then click "Move".

- Now when you view your planner, the CMPS 10 course is listed in the section under 2012 Fall Quarter.

Search	Plan	Enroll	Grades	My Academics

my planner	shopping cart	course history

My Planner

Add courses to Planner using: BROWSE COURSE CATALOG

Delete all courses in Planner: DELETE ALL

▽ Unassigned Courses

Select	Course	Description	Prereq	Units	Delete
☐	CMPS 12A	Intro Program (Accel)	yes	5.00	🗑
☐	CMPS 12B	Intro Data Structur	yes	5.00	🗑
☐	CMPS 12L	Comp Prog Lab	yes	2.00	🗑
☐	CMPS 12M	Data Structures Lab	yes	2.00	🗑

Move selected courses to Term [　　　　] move

▽ 2012 Fall Quarter

Select	Course	Description	Units	Delete
☐	CMPS 10	Intro Computer Sci	5.00	🗑

Move selected courses to Term [　　　　] move

- Repeat the various steps until all your required courses that you have identified have been added to your planner and assigned to the quarter you expect to take them.

5. How to Enroll in courses from your Planner

- Go Back to the "My Student Center" screen and select "Enroll" under Academics.

- Your shopping cart will be displayed.
- To select courses from your planner:
  - o 1. Check the "My Planner" button.
  - o 2. Click "search".

- Courses that are offered in the term you are enrolling in will be indicated with a "Select" button. Click the "select" button to begin the enrollment process.
- Pick out a secondary lab section if required and click the "Next" button.

Add Classes

Search from My Planner

2012 Fall Quarter | Undergraduate | UC Santa Cruz

Return to 1. Select classes to add

▽ 2012 Fall Quarter				
Course	**Description**	**Units**	**Term Status**	**Select**
CMPS 10	Intro Computer Sci	5.00	Classes available this term.	select

Add Classes

1. Select classes to add - Enrollment Preferences

2012 Fall Quarter | Undergraduate | UC Santa Cruz

CMPS 10 - Intro Computer Sci

Class Preferences

CMPS 10-01   Lecture   ● Open

CMPS 10-01A   SecndryLab ● Open

Permission Nbr [   ]

Grading   Graded

Units   5.00

Session   Regular Academic Session

Career   Undergraduate

Enrollment Information

General Education

　　MF, IN

● MF, IN

CANCEL   NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Lecture	TuTh 2:00PM - 3:45PM	Humn Lecture 206	Charles McDowell	09/27/2012 - 12/07/2012
01A	SecndryLab	Mo 11:00AM - 1:00PM	J Baskin Engr 109	Staff	09/27/2012 - 12/07/2012

- A confirmation message will appear stating the class has been added to your Shopping Cart.

Add Classes

1. **Select classes to add**

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ CMPS 10 has been added to your Shopping Cart.

2012 Fall Quarter | Undergraduate | UC Santa Cruz

● Open   ☐ Closed   ▲ Wait List

Add to Cart:

Enter Class Nbr

[____] enter

Find Classes
- ○ Class Search
- ○ My Requirements
- ● My Planner

search

2012 Fall Quarter Shopping Cart

Delete	Class	Days/Times	Room	Instructor	Units	Status
🗑	CMPS 10-01 (20634)	TuTh 2:00PM - 3:45PM	Humn Lecture 206	C. McDowell	5.00	●
	CMPS 10-01A (20635)	Mo 11:00AM - 1:00PM	J Baskin Engr 109	Staff		●

▶ PROCEED TO STEP 2 OF 3

- Repeat the process until all the desired classes from the Planner have been added to the Shopping Cart.
- Once all the classes are in the Shopping Cart, click "Proceed to Step 2 Of 3" to finish enrolling into classes for the specific quarter.